PowerChart: Printing Patient Encounter Labels and Wristbands

1. Click on the Documents icon on the PowerChart toolbar.
   The Person Mgmt: Documents window will open.

2. Click on the eye to open the Patient Search window.
   The Patient Search window will open. This window is divided into three sections:
   - Search fields pane
   - Patient results
   - Patient encounters (for the selected patient)

3. Enter patient identifiers in the respective fields on the search fields pane.

4. Click Search.

5. Select the correct Patient and Encounter.
6. Click OK.

This will auto-populate the Person Mgmt: Documents window with the selected encounter information.

7. Select what you wish to print from the Qualified Documents pane:
   - qemr_pat_label = page of labels
   - qemr_single_pat_label = single label
   - QEMR_WRISTBAND_LAYT_ADULT = patient wristband
   And then click on the Print icon.

8. Select the relevant printer from the drop down menu.

When printing a patient wristband, the printer you select will determine which colour wristband it’s printed on:
   - PAH101010101_wb = white wristband
   - PAH101010101_rb = red wristband
9. Select the number of copies you wish to print

<table>
<thead>
<tr>
<th>Document name</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>qemr_pat_label</td>
<td>1 copy = 1 sheet of labels</td>
</tr>
<tr>
<td>qemr_single_pat_label</td>
<td>1 copy = 1 label</td>
</tr>
<tr>
<td>QEMR_WRISTBAND_LAYT_ADULT</td>
<td>1 copy = 1 wristband</td>
</tr>
</tbody>
</table>

Each sheet of encounter labels contains 14 labels. The maximum number of single labels that can be printed at one time is three (3).
10. Click OK.