



Agency Nurse

Continuing Professional Development Record

v2.2 | 2020



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Contact for enquiries and proposed changes

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Version History

Version	Date	Modified by	Description
1.0	15 Nov 2019	Sarah Stirling	This document is a modified version of DH PAH Digital Hospital CPD v1.3 developed by Emma Eaton, Nurse Educator at Princess Alexandra Hospital, Nurse Professional Development Unit (2017).
2.0	29 Jan 2020	Sarah Stirling	Inclusion of Emergency course.
2.1	11 May 2020	Sarah Stirling	Separated Emergency CPD to reflect changes in course delivery.
2.2	13 August 2020	Emma Caldwell	Updated the Contact for enquiries and proposed changes name

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Agency Nurse | Inpatient ieMR

Name: _____

Date: ____/____/____

Length of Session: **8 hours**

Hours of Active Learning (CPD points): **8 points**

Presenter/Provider:

Metro South Digital Training Service

Type of Activity:

Classroom Training Course

Topic/Title of Education:

Inpatient ieMR

Related NMBA Standards:

RN (June 2016) 1.1, 1.2, 1.4, 1.6, 2.7, 3.3, 3.5, 4.1, 4.2, 4.3, 4.4, 5.1, 5.2, 5.3, 5.5, 6.1, 6.2, 6.5, 6.6, 7.1, 7.2, 7.3

EN (Jan 2016) 1.1, 1.2, 1.4, 1.5, 1.6, 1.7, 1.8, 1.9, 3.1, 3.2, 3.4, 3.5, 3.6, 3.7, 3.9, 4.2, 4.3, 4.4, 5.4, 5.5, 6.2, 6.4, 7.1, 7.3, 7.4, 7.5, 8.3, 8.5, 9.3, 9.4, 10.2, 10.3

My identified learning need/reason for completing this education is:

- Develop the essential knowledge required utilise basic system functionality to safely and effectively manage medications using the electronic medication system
- Develop the skills required to utilise basic system functionality to safely and effectively manage medications using the electronic medication system
- Apply the new knowledge and skills gained to accurately and safely utilise the electronic medication system during practice scenarios
- Complete Medication Essentials practice activities to consolidate skills in essentials functionality
- Gain opportunity to interact with experienced Digital Hospital Training Team/facilitators to troubleshoot issues and ask clarifying questions

Action Plan (How will I meet this learning need?):

Attend classroom training 8 hours

Topics/Information Covered:

- Overview of electronic medication system
- Medications viewing via Care Compass
- Documenting home medications
- Overview of the Medication Administration record (MAR) and overview of the Medication Administration Wizard (MAW)
- Administering medications via the MAR and MAW
- Nurse Initiating medication orders
- Placing phone/verbal orders
- Rescheduling a medication dose, modifying scheduled medication, administering additional doses, uncharting
- IV medication administration, IV fluid management, IV fluid bolus administration

My identified learning need/reason for completing this education is:

- Apply the essential knowledge required utilise basic system functionality to safely and effectively manage medications using the electronic medication system
- Apply, consolidate and further develop skills required to utilise basic system functionality to safely and effectively manage medications during practical simulation training scenarios tailored to the local context
- Practice local level nursing workflows in relation to the system
- Gain opportunity to interact with experienced Digital Hospital Training Team/Facilitators/Trainers/Super Users/Change Champions to troubleshoot issues and ask clarifying questions
- To be assessed as proficient in utilising the essentials functionality of the electronic medication system



Action Plan (How will I meet this learning need?): Attend Classroom Training

Topics/Information Covered:

- Overview of electronic medication system
- Medications viewing via Care Compass (if applicable to context and available in training domain)
- Documenting home medications
- Overview of the Medication Administration record (MAR) and overview of the Medication Administration Wizard (MAW)
- Administering medications via the MAR and MAW
- Nurse Initiating medication orders
- Placing phone/verbal orders
- Rescheduling a medication dose, modifying scheduled medication, administering additional doses, uncharting
- IV medication administration, IV fluid management, IV fluid bolus administration
- Overview of / introduction to PowerPlans

Reflection on Practice / How will this education enhance my practice?

This training developed my ability to:

This training developed my understanding of:

This training developed my skills to:

Did this education meet my learning need?

- YES
- NO

Any further follow up to this education required?

- Medications Classroom Training





Agency Nurse | Medications

Name: _____

Date: ____/____/____

Length of Session: **8 hours**

Hours of Active Learning (CPD points): **8 points**

Presenter/Provider:

Metro South Digital Training Service

Type of Activity:

Classroom Training Course and Proficiency

Topic/Title of Education:

High Risk Medications

RN (June 2016) 1.1, 1.2, 1.4, 1.6, 2.7, 3.3, 3.5, 4.1, 4.2, 4.3, 4.4, 5.1, 5.2, 5.3, 5.5, 6.1, 6.2, 6.5, 6.6, 7.1, 7.2, 7.3

EN (Jan 2016) 1.1, 1.2, 1.4, 1.5, 1.6, 1.7, 1.8, 1.9, 3.1, 3.2, 3.4, 3.5, 3.6, 3.7, 3.9, 4.2, 4.3, 4.4, 5.4, 5.5, 6.2, 6.4, 7.1, 7.3, 7.4, 7.5, 8.3, 8.5, 9.3, 9.4, 10.2, 10.3

My identified learning need/reason for completing this education is:

- Develop the advanced knowledge required utilise system functionality to safely and effectively manage complex medications using the electronic medication system.
- Develop the advanced skills required to utilise system functionality to safely and effectively manage complex medications using the electronic medication system
- Apply the new knowledge and skills gained to accurately and safely utilise the electronic medication system during complex medication practice scenarios
- Complete Complex Medications practice activities to consolidate skills in complex functionality of the electronic medication system
- Gain opportunity to interact with experienced Digital Hospital Training Team/facilitators to troubleshoot issues and ask clarifying questions

Action Plan (How will I meet this learning need?):

Attend Classroom training and Proficiency 8 hours

Topics/Information Covered:

- Recap/refresher overview of electronic medication system including: Medications viewing via Care Compass; Nurse initiating IV fluids; Documenting administration of IV medications using burette; Modifying orders to document IV rate change
- Documenting administration of regular subcutaneous, supplementary subcutaneous, single dose and intravenous insulin and withholding insulin doses
- Understanding PowerPlans through exploring iron polymaltose and Heparin PowerPlan
- Manage the administration of IV Heparin including commencement of infusion, modifying orders dependant on APTT result, modifying IV infusion rates, withholding heparin infusion
- Administration and withholding of warfarin
- Documentation in interactive view of checking and administration blood transfusions
- Commencing and documenting in interactive view of pain related infusions including IV PCA and subcutaneous NIKI pumps
- Understanding of student nurse sign off of medications in the ieMR

My identified learning need/reason for completing this education is:

- Further develop and apply the advanced knowledge required utilise system functionality to safely and effectively manage complex medications (PowerPlans and CareSets) using the electronic medication system
- Apply, consolidate and further develop the advanced skills required to utilise system functionality to safely and effectively manage complex medications (PowerPlans and CareSets) using the electronic medication system during practical simulation training scenarios tailored to the local context



- Practice local level nursing workflows in relation to complex medications and the electronic medications system
- Gain opportunity to interact with experienced Digital Hospital Training Team/Facilitators/Trainers/Super Users/Change Champions to troubleshoot issues and ask clarifying questions
- To be assessed as proficient in utilising the complex medications functionality of the electronic medication system as relevant to local context

Action Plan (How will I meet this learning need?): Attend Classroom Training

Topics/Information Covered:

- Overview of electronic medication system, Medications viewing via Care Compass (if applicable to context).
- Overview of the Medication Administration record (MAR) and overview of the Medication Administration Wizard (MAW)
- Administering medications via the MAR and MAW, Nurse Initiating medication order, placing phone/verbal orders, and using PowerPlans and CareSets.
- IV medication administration, IV fluid management, IV fluid bolus administration
- Documentation and administration in the ieMR of High Risk medications
- Please select those completed to indicate relevance to your practice (as per next page):

<input type="checkbox"/> Subcutaneous insulin	<input type="checkbox"/> Blood Product Transfusion
<input type="checkbox"/> Intravenous Insulin	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Intravenous Pain Infusion	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Intravenous Heparin Infusion	<input type="checkbox"/> Other: _____

Reflection on Practice / How will this education enhance my practice?

This training developed my ability to:

This training developed my understanding of:

This training developed my skills to:

Source of Evidence:

- Certificate (provided to Agency)

Do I require further support/training:

Did this education meet my learning need?

- YES
- NO

