


Anaesthetist/Surgeon: Order and print a discharge script / prescription

Quick Reference Guide

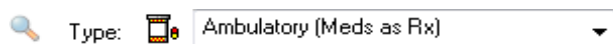
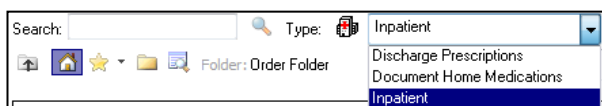


Please refer to the following *QRGs* for comprehensive prescription information:

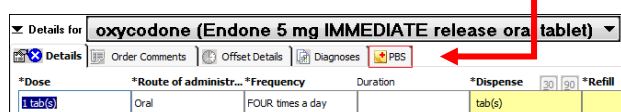
[Medication: Prescriptions Script – Postal Authority Prescriptions Medication – Discharge Reconciliation](#)

Order a Discharge Prescription

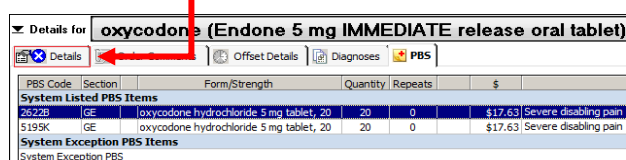
1. Navigate to *Orders*.
2. Click *+Add*.
3. Check that the filter is set to *Discharge Prescription* for an *Inpatient* or *Ambulatory (Meds as Rx)* for an *Outpatient*.



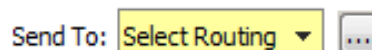
4. Search and select for the *medication* and *order sentence*.
5. Click *Done* to close the *Order Search* screen.
6. Click the *PBS* tab and select the medication from this list.




This will auto-populate the *Dispense* field in the *Details* tab.



7. Click the *Details* tab to review the script before printing, ensuring that all relevant fields are complete.
8. Click the *Send To* dropdown to select printer.





The designated printer for your clinical area can be identified by the sticker as shown below:



Please print only to this printer and tray or the prescription will not print on the appropriate paper.

Repeat steps 2 to 8 for additional scripts.


9. Click 
10. Enter *password* and click *Ok*.
11. *Refresh* the *Orders* page.



Two Script pages will print per Order. Both pages require the MO's signature.

Reprint a Discharge Prescription

1. Navigate to *Orders*.
2. Click *+Add*.
3. Locate the *Prescribed* order.
 - terbinafine topical (IaMIST) Prescribed* 1 application, Topical, night, Q Clean and dry affected areas
4. Right-click and select *Print Rx*.
5. Select the *PBS printer* and click *Ok*.



Two Script pages will print per Order. Both pages require the MO's signature.